Oracle E-Business Suite R12.1 Payables Essentials

Online Course

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Course Modules

E-BUSINESS ESSENTIALS

1. Navigating in R12 Oracle Applications
- Log in to Oracle Applications
- Navigate from Personal Home Page to Applications
- Choose a responsibility
- Create Favorites and set Preferences
- Use Forms and Menus
- Enter data using Forms
- Search for data using Forms
- Access online Help
- Run and monitor Reports and Programs
- Log out of Oracle Applications

2. Introduction to Oracle Applications R12
- Explain the footprint of R12 E-Business Suite
- Describe the benefits of R12 E-Business Suite
- Describe R12 E-Business Suite architecture

3. Shared Entities and Integration
- Explain shared entities within R12 E-Business Suite
- Key integration points & business flows between products
- Key Businss Flows & products involvd in E-Business Suite (EBS)

4. Fundamentals of Flexfields
- Describe Flexfields and their components
- Identify the steps to implement a Flexfield
- Define value sets and values
- Define Key Flexfields
- Define Descriptive Flexfields

5. Fundamentals of Multi-Org
- Define Multiple Organization (Multi-Org)
- Types of organizations supported in the Multi-Org model
- Explain the entities of Multi-Org
- Explain how Multi-Org secures data
- Identify key implementation considerations for Multi-Org
- Define Multi-Org Access Control
- Explain Multi-Org preferences
- Explain Enhanced Multiple-Organization Reporting
- Explain the concepts of subledger accounting

6.Fundamentals of Workflow and Alerts

•Explain Workflow concepts

•Describe the benefits of Workflow

PAYABLES

7.Procure to Pay Overview

•Describe the procure-to-pay process flow

•Describe the key areas in the procure-to-pay process

•The procure-to-pay process fits into the Oracle E-Businss Suite

8.Transaction Taxes in Payables

•Compute transaction taxes for invoices

•Insert manual tax lines and update transaction tax lines

•View tax summary and details

•Identify key reports related to transaction taxes

•Describe setup options in EB Tax & Payables

•Describe transaction taxes in Payables

•Describe treatment of different types of taxes

9. Withholding Tax

- Identify the withholding tax process
- Use withholding tax options
- Process manual withholding tax invoices
- Withholdg tax on Standard , Recurrng invoice & App of Prepay
- Process automatic withholding tax invoices

10. Advances and Progressive Contract Financing

- Describe the purpose of complex service contracts
- Advances, contract financing & progress payment invoices
- Calculate retainage
- Recoup prepaided amounts for complex service contract
- Calculate tax

11. Payables Overview

- Describe the Payables process flow
- Describe the key areas in the Payables process
- Identify Payables integration points
- Identify open interfaces to import data into Payables
- Set up and use Multiple Organization Access Controls (MOAC)

12. Suppliers
- Define suppliers and supplier sites
- Identify key reports related to suppliers and supplier sites
- Describe setup options - Purchasing
- Additional implementation considerations related to suppliers
- Describe setup options - Receiving
- Describe setup options - Others

13. Payments
- Describe the payment process
- Set up banks and bank accounts
- Enter single payments
- Process multiple payments
- Review and adjust payments
- Set up and create bills payable
- Create, apply, and release holds on prepayments
- Reconcile payments with Oracle Cash Management
- Use key standard reports
- Describe key setup options
- Additional implementation considerations related to payments
- Describe Payment Manager

14. Invoices

- Import/Enter invoices and invoice distributions
- Match to purchase orders
- Validate invoices
- Apply and release holds
- Describe invoice approval workflow
- Describe key reports
- Describe setup options
- Additional implementation considerations related to invoices

15. Expense Reports and Credit Cards

- Process various types of expense report
- Enter expense report templates
- Enter expense reports
- Apply advances
- Process procurement cards and credit cards

16. Period Close

- Activities to be performed during the Period Close process
- Reconcile accounts payable transactions for the period
- Identify key programs and reports related to Period Close
- Describe setup options related to Period Close
- Additional implementatn considerations related to Period Close
- Explain the prerequisites for the Period Close process
- Transfer from Payables to General Ledger

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